

## REQUEST FOR QUOTATION

REFERENCE NO.: **MR24-06-079**

We are inviting all interested contractors/suppliers to submit their best quotation for the **PROCUREMENT FOR THE SUPPLY OF LABOR AND MATERIALS FOR ONE (1) TIME PREVENTIVE MAINTENANCE OF THE FIRE PROTECTION SYSTEM (FPS) AND FIRE DETECTION AND ALARM SYSTEM (FDAS) OF THE NDC BLDG.:**

### I. MOBILIZATION/DEMOBILIZATION

- Mobilization and preparation of materials, equipment, and tools including consumables and manpower to the job site.
- Hauling and disposal of debris to include housekeeping.

### II. SCOPE OF WORK AND BREAKDOWN OF COST

| ITEM | DESCRIPTION                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | QTY   | UNIT PRICE | AMOUNT           |
|------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------|------------|------------------|
| 1.   | <b>Fire Alarm Control Panel (FACP)</b> <ul style="list-style-type: none"><li>- Check / Inspect all termination wiring connections of the panel to ensure all are properly terminated and tightened.</li><li>- Check and test all LED indicators and front panel buttons to ensure all buttons and LED indicators are in operating condition.</li><li>- Check the power outputs and inputs of the panel.</li><li>- Clean and remove all dirt in the FACP.</li><li>- Conduct general systems testing.</li></ul> | 1 lot | 15,000.00  | <b>15,000.00</b> |
| 2.   | <b>Smoke and Heat Detectors</b> <ul style="list-style-type: none"><li>- 179 units of smoke detectors and 30 units of heat detectors</li><li>- Check and inspect all smoke detectors. Include in the inspection the physical appearance of the smoke detectors.</li><li>- Manually clean all dirty smoke/heat detectors.</li><li>- Conduct mandatory smoke testing of the devices per floor.</li></ul>                                                                                                         | 1 lot | 20,000.00  | <b>20,000.00</b> |
| 3.   | <b>Manual Pull/ Push Station</b> <ul style="list-style-type: none"><li>- 12 units of manual pull stations and 14 units of manual push stations.</li><li>- Check, inspect, and clean all manual pull/push stations. Tighten termination if necessary.</li><li>- Conduct mandatory testing on all manual pull stations.</li></ul>                                                                                                                                                                               | 1 lot | 15,000.00  | <b>15,000.00</b> |
| 4.   | <b>Fire Alarm Bell</b> <ul style="list-style-type: none"><li>- 26 units of fire alarm bells.</li><li>- Check and inspect all fire alarm bells.</li><li>- Clean all fire alarm bells, and tighten terminations, if necessary.</li><li>- Test all fire alarm bells to ensure they are functional/operational.</li></ul>                                                                                                                                                                                         | 1 lot | 15,000.00  | <b>15,000.00</b> |

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| 5.  | <b>Fire Alarm Annunciators</b><br>Check all fire alarm annunciators<br>Clean all fire alarm annunciators and ensure the visibility of all its LED Lights per floor.<br>Check the relay connections of all annunciators. Tighten the terminals.<br>Test all annunciators on every floor.                                                                                                                                                                                                                                                                                                   | 1 lot | 18,000.00 | <b>18,000.00</b> |
| 6.  | <b>Water Flow, Supervisory, and Tamper Monitoring Switch</b><br><ul style="list-style-type: none"> <li>- 14 units of water flow switches, 14 units of supervisory switches, and 14 units of tamper switches.</li> <li>- Check every floor's water flow, supervisory, and tamper switches.</li> <li>- Clean all water flow, supervisory, and tamper switches.</li> <li>- Test every floor's water flow, supervisory, and tamper switches.</li> </ul>                                                                                                                                       | 1 lot | 18,000.00 | <b>18,000.00</b> |
| 7.  | <b>Control Valve</b><br><ul style="list-style-type: none"> <li>- 14 units of control valve.</li> <li>- Check/Inspect control valves and accessories and ensure all are properly positioned.</li> <li>- Check/Lubricate necessary gears/grooves and screws in proper operating position.</li> <li>- Check all electrically operated switches in the proper operating position.</li> </ul>                                                                                                                                                                                                  | 1 lot | 10,000.00 | <b>10,000.00</b> |
| 8.  | <b>Fire Department Connection</b><br><ul style="list-style-type: none"> <li>- Check/Inspect condition, accessibility, and if free from obstruction.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                            | 1 lot | 9,000.00  | <b>9,000.00</b>  |
| 9.  | <b>Main Fire Line, Risers, and Branch Lines</b><br><ul style="list-style-type: none"> <li>- Check/Inspect flanges, joints, bolts, nuts, and couplings. Check tightness and re-tighten if needed.</li> <li>- Check/Inspect for leaks or possible leaks in all cross-main pipes, branch pipes, dropped pipes, fittings, elbows, joints, and others including sprinkler heads and inspector's test connection.</li> </ul>                                                                                                                                                                    | 1 lot | 30,000.00 | <b>30,000.00</b> |
| 10. | <b>Fire Reserve Tank and Pumps</b><br><ul style="list-style-type: none"> <li>- Check/Inspect the required water level and water supply. Ensure that the float valve is in proper operation.</li> <li>- Check/Inspect pressure relief valve condition at partial flow and full flow.</li> <li>- Check/Inspect the piping system for leaks, corrosion, damage, and restraints for exposed piping.</li> <li>- Check/Inspect pressure gauges and all metering devices and ensure that all operate properly.</li> <li>- Check main drain pipes and ensure no restrictions or clogs.</li> </ul> | 1 lot | 10,000.00 | <b>10,000.00</b> |

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|----------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------|-----------|--------------------|
| 11.                  | <b>Fire Pump and Jockey Pump</b> <ul style="list-style-type: none"> <li>- Check pumps, motors, controllers, switches, lubrication, isolation valve, and pump room. Ensure that they are free of any debris.</li> <li>- Check the pump motor panel, controllers, and contacts connection.</li> <li>- Check connection tightness and re-tighten if needed.</li> <li>- Check and clean the motor's internal panel. Ensure that it is free of dust.</li> </ul>                                    | 1 lot | 20,000.00 | <b>20,000.00</b>   |
| 12.                  | <b>System Simulation Test for Proper and Normal Operation</b> <ul style="list-style-type: none"> <li>- Conduct testing and observe operating parameters according to settings on given set-points, pressure gauges, and pressure switches CUT-IN &amp; CUT-OUT. Observe jockey and fire pump response on pressure drop, and adjust set points if required.</li> <li>- Check and observe the alarm check valve and supervisory switches, and ensure that they are working properly.</li> </ul> | 1 lot | 5,000.00  | <b>5,000.00</b>    |
| 13.                  | <b>Repair or Replacement of the Flow switch at the Basement</b> <ul style="list-style-type: none"> <li>- Check/Inspect and repair/replace the flow switch in the basement.</li> <li>- Ensure that the flow switch is working in proper condition.</li> </ul>                                                                                                                                                                                                                                  | 1 lot | 20,000.00 | <b>20,000.00</b>   |
| 14.                  | <b>Other Works</b> <ul style="list-style-type: none"> <li>- Water flushing of the system from the basement to the penthouse.</li> <li>- Cleaning of all sprinkler heads from basement to penthouse.</li> <li>- Testing of the sprinkler head of the testing valve at the roof deck.</li> </ul>                                                                                                                                                                                                | 1 lot | 15,000.00 | <b>15,000.00</b>   |
| <b>TOTAL AMOUNT:</b> |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |       |           | <b>₱220,000.00</b> |

### III. DELIVERABLES

- Submit reports after undertaking the preventive maintenance activities.
- Confer with the authorized representative concerning the result of the preventive maintenance and make necessary recommendations.
- Provide a maintenance and testing program/schedule for the FDAS and FPS.

### IV. OTHER TERMS

- The contractor shall install board-ups and signages as required.
- The contractor shall be responsible for restoring any damage/s to NDC or any other properties incurred during work.
- The contractor shall maintain the cleanliness of the job site surroundings after undertaking the works.
- The contractor shall provide all necessary accessories, and usage of tools and equipment to complete the works.
- The winning bidder shall provide a performance bond and warranty as required by R.A. 9184.

**Approved Budget** : ₱220,000.00 (VAT Inclusive)

**Submission of Quotation and** : July 1, 2024

**Mode of Procurement** : Small Value Procurement

**Eligibility Requirements** :

1. Valid or Current Mayor's Permit (certified true copy)
2. PhilGEPS Registration Certificate (certified true copy) or PhilGEPS Registration Number
3. Omnibus Sworn Statement (Notarized and accordance with GPPB Circular 04-2020 dated September 16, 2020)

**Note:** In lieu of the Mayor's Permit and PhilGEPS Registration Number, you may submit a valid Certificate of PhilGEPS Registration (Platinum Membership).

Please submit your quotation and eligibility requirements in a sealed envelope at the address stated below.

Name of Bidder:

**BIDS AND AWARDS COMMITTEE**  
National Development Company  
7/F NDC Building, 116 Tordesillas St.  
Salcedo Village, Makati City  
Fax: 840-4862  
Attention: BAC Secretariat

Reference Number: MR24-06-079

All prices should be VAT inclusive. Further, please indicate in the quotation the following:

1. Terms of Payment – Government Terms
2. Delivery Period – Thirty (30) working days from receipt of the Notice to Proceed.  
Time Schedule:

Weekdays: 6:00 PM – 12:00 AM

Weekends / Holiday: 8:00 AM – 5:00 PM

**(SIGNED)**

**AGM LEOPOLDO JOHN F. ACOT**  
Chairperson, Bids and Awards Committee